



# IELTS Enquiry on Results Form Part A

**Notes for candidates on the submission of Enquiries on Results (EOR)**

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| 1. You can choose to undertake an Enquiry on Results – which means having your IELTS test re- marked.

You must make this request within six weeks from your test date. Your test will be sent to the head office of British Council or IDP: IA for re-marking by Senior Examiners.1. You can choose to have one or more parts of your test re-marked. The fee is the same regardless.
2. You will be charged a fee as determined by the Test Partners. You will receive a full refund if your result is changed to a higher band score.
3. Complete the form below and forward it with your proof of payment to your test centre’s email address (britishcouncil@britishcouncil.org.ph). The IELTS centre can inform you of the required fee and payment details.
 | 1. The re-mark is done by trained Clerical Markers and senior examiners employed by British Council and IDP: IA
2. British Council / IDP: IA Head Office will notify your test centre of the re-mark result. Your result will normally be available within 21 days, depending on several factors including the number of sections requested for remark. If you have not received a response after 28 days, please contact your test centre.
3. You will receive an EOR letter stating your final result status. You should make all enquiries regarding the progress of your re-mark to your original test centre.
4. You will be required to return your original initial Test Report Form (TRF) to your test centre if your result is changed to a higher band score before your remarked TRF will be released.
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To be completed by the candidate

|  |  |  |  |
| --- | --- | --- | --- |
| Test date:(DD/MM/YYYY) |  ***/ /*** | ExamType:(Please check) |  \_\_\_ IELTS on Computer (IoC) \_\_\_ IELTS on Paper (IoP) \_\_\_ IELTS UKVI on Computer (IUKVIoC) \_\_\_ IELTS UKVI on Paper (IUKVIoP) \_\_\_ IELTS Life Skills |
| Test Location: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Centre name: | British Council ManilaB | Centre number: | PH001 |
| Family Name: |  | Other name/s:(First and Middle name) |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Please **encircle**the component/sto be re-marked: |  | Listening | Reading | Writing | Speaking |
| Contact number: |  |
| Email address: |  |
| Candidate’smailing addressfor remarked TRF: |  |
| Candidate’s signature: | Date (DD/MM/YYYY): / / |

# Description: CirclesIELTS Enquiry on Results Form Part B

To be completed by the local IELTS Administrator

Name (IELTS Administrator): .

Signature (IELTS Administrator)::

Date:

/

/

Payment receipt number:.

Test Session ID: .

IELTS, IELTS for UKVI, Computer Delivered IELTS or Life Skills: .

***Complete the remaining sections for IELTS, IELTS for UKVI or Computer Delivered IELTS only:***

Module: . Academic / General Training

Test version number\* Writing: .

Test version number\* Listening: .

Test version number\* Reading: .

*\*Test version numbers from IWAS: go to >* ***Test Session > Manage Test Sessions > (Select Session / Search)***

Were contingency test papers used for this session? . Y / N

Was this an SFX session? . Y / N

Is this application delayed because the result was withheld for investigation? . Y / N

Part A only to be provided to the candidate

Parts A and B to be provided to the respective Partner for processing of the EOR application