

Authorised British Council IELTS Registration Centre Information Sheet

What is IELTS?

IELTS, the International English Language Testing System, is designed to assess the language ability of candidates who want to study or work where English is the language of communication. It is designed to assess English language skills at all levels.

The IELTS test is developed by some of the world's leading experts in language assessment. It has an excellent international reputation, and is accepted by over 9,000 organisations worldwide, including schools, universities, employers, immigration authorities and professional bodies.

IELTS is the world's most popular English proficiency test, with 2.5 million tests taken in 2015. IELTS tests are administered in over 1000 locations in over 140 countries.

For more information about IELTS, please visit http://takeielts.britishcouncil.org/

What do the Authorised British Council IELTS Registration Centres do?

Given the high demand for IELTS in the Philippines, British Council maintains a network of Authorised British Council IELTS Registration Centres whose role is to provide accurate information on the test and to assist candidates with their applications.

Currently, British Council has more than a hundred Authorised British Council IELTS Registration Centres in the Philippines.

The registration centres are responsible for:

- Providing accurate information to potential candidates about IELTS and its administration by the British Council
- Assisting candidates with the application process and collecting the test fee
- Sending or delivering the application forms and corresponding fees to the British Council before the deadline for registration
- Making arrangements for the appropriate delivery of their candidates' test report forms and any post test requirements
- Promoting IELTS jointly with the British Council

What can the British Council Offer?

Authorised British Council IELTS Registration Centres value the partnership with British Council as it adds value to their core business, which is usually in the areas of recruitment, higher education, English language training, review services or immigration consultancy.

Our Examinations Services team works closely with agents and is responsible for the following:

- Training Authorised British Council IELTS Registration Centre staff in handling enquiries and applications according to British Council Customer Service Standards
- Informing registration centres of updated information about IELTS and its administration
- Providing registration centres with IELTS application forms, information and promotional materials
- Assisting registration centres in handling difficult candidates' enquiries and requests
- Processing of IELTS candidates' applications sent by the registration centres
- Administration of the IELTS test and delivering IELTS results
- Providing courier service that is free-of-charge in sending IELTS applications to British Council office
- Paying handling fees for IELTS applications processed by the registration centre.
 Handling fees will be specified in the agreement issued to the agent upon completion of the requirements.

British Council also offers higher levels of value-adding services to agents depending on the volume of the IELTS applications processed and/or the frequency of submission. This may include presentations and seminars, invitations to British Council events, complimentary materials and pre-testing opportunities for the registration centres' candidates.

What are the requirements to become an Authorised British Council IELTS Registration Centre for the British Council?

To become an Authorised British Council IELTS Registration Centre of the British Council, the following criteria are considered:

- a registered business or an educational institution
- there is a demonstrable need for the arrangement
- submission of the required minimum number of IELTS applications
- agreement to British Council's terms and conditions to become an Authorised British Council IELTS Registration Centre

For more information, please send an email British Council office at +63 2 555 3000 and britishcouncil@britishcouncil.org.ph.